

**MAPLE GROVE
ARBOR COMMITTEE
REGULAR MEETING
April 14, 2016
MAPLE GROVE GOVERNMENT CENTER
7:00 PM**

Call to Order	The regular meeting of the Arbor Committee was called to order by Chairperson Mary Parenteau at 7:00 pm.
Members Present	Mary Parenteau, Julie Gamber, Joe Hogeboom, Frank Kampel, Marilyn Arnlund, Terri Polski, Ed Reichow, Steve Courtney, Dan Sanford
Members Absent	Mary Lynn KenKnight, Rory Howell
Also Present	Kelly Matzke - Staff Representative Judy Hanson, City Council Member Liaison
Oath of Office	Council Member Hanson conducted the Oath of Office for newly appointed Committee Member Dan Sanford. Sanford and his family are longtime Maple Grove residents and Sanford is a longtime employee of Grove Nursery. Sanford hopes his experience in the nursery industry can prove useful to his service on the Arbor Committee.
Approval of Agenda and Minutes	<p>Chairperson Parenteau asked if there were any additions or revisions to the agenda. Committee Member Arnlund proposed adding the following items:</p> <p>4(C) – Tree Inventory Update 4(D) – MnDNR/Environment and Natural Resources Trust Fund Grant Application Update 5(C) – Commercial Stormwater Management Presentation Report</p> <p>Staff Liaison Matzke proposed adding the following item:</p> <p>5(D) – City Forester Update</p> <p>Committee Member Courtney made a motion to approve the agenda with the proposed additions. The motion was seconded by Committee Member Arnlund and passed unanimously on a voice vote.</p> <p>Chair Parenteau stated that reference to Maple Grove being designated as a “Tree City USA” was discussed at the March meeting, and should be</p>

reflected in the meeting minutes. Chair Parenteau asked if there were any additional revisions to the March 10, 2016 meeting minutes. Hearing none, Committee Member Kampel made a motion to approve the minutes with the proposed addition. The motion was seconded by Committee Member Courtney and passed unanimously on a voice vote.

Old Business

2016 Arbor Day Planning

Staff Liaison Matzke introduced this item, and stated that there were several items that need to be addressed in advance of the 2016 Arbor Day event, scheduled to be on Saturday, April 30th from 12-4 pm at the Maple Grove Community Center.

Staff Liaison Matzke stated that two local face painters from “Rainbow Party Arts” have been hired to work at the event from 1-3 pm.

Chair Parenteau stated that former Committee Member Michelle Burkes and Michelle’s mother have offered to volunteer operating the tree medallion crafting area.

Committee Member Arnlund stated that the Master Gardener booth will be staffed by Master Gardeners, and not by Arbor Committee Members. Arnlund informed the Committee that Committee Member KenKnight will be unable to attend the Arbor Day event, and that her responsibilities will need to be reassigned.

Committee Member Sanford and Council Member Hanson stated that they are available to attend the Arbor Day event and assist as needed.

Staff Liaison Matzke stated that the National Honor Society has yet to commit volunteers for the event, and that he will continue to reach out to the staff contact for that group.

Committee Member Arnlund displayed an Emerald Ash Borer Nerf Dart game, as well as prizes associated with the game. Committee Member Reichow stated that he will provide plexiglass coverings for the game boards to ensure usability.

Chair Parenteau stated that Artist Barb Boulka will be unable to attend this year’s event, but that Ms. Boulka would still like to participate in future events.

Staff Liaison Matzke stated that the MnDNR will provide various handouts, but that Arbor Committee Members will need to distribute the information to attendees.

Committee Member Arnlund stated that she will provide information about the City's Tree Inventory program, and that she will aid in distributing information to residents.

Committee Member Polski stated that, while she is unable to attend this year's event, she will provide children's crafting and activity supplies, as well as instructions on how to complete the crafts.

Committee Member Reichow stated that he will bring beverage supplies. Various members stated intent to bring cookies/refreshments to donate to the event.

Committee Member Reichow stated that he will provide resources for the tree mulching display.

Chair Parenteau requested Staff Liaison Matzke to research finding removable tattoos to distribute.

Chair Parenteau requested that Committee Members arrive at 10 am to the event to assist in set-up activities.

EAB Management Plan Update Staff Liaison Matzke shared that City staff is moving forward with the production of a draft ordinance and an Emerald Ash Borer (EAB) Management Plan. Matzke provided a draft copy of the Plan for members to review, and requested that Committee Members provide feedback.

Committee Member Arnlund requested that the introduction paragraph be revised to reflect that EAB was discovered in the City of Plymouth in September of 2015, not the "summer" of 2015.

Chair Parenteau requested the ability for the Arbor Committee to review the Plan annually. Chair Parenteau also requested that the language in the "Administration" chapter be revised to provide greater detail on program administration.

Committee Member Arnlund requested that provisions be made to address trees that are vulnerable and stressed; not just for trees that are diseased or dying.

Committee Member Courtney requested that the reference to the City not replacing boulevard trees be removed, and that the City would instead reserve the right to evaluate replacement if feasible.

Committee Member Kampel requested that the Arbor Committee be added to the list of groups that would receive periodic updates about the Plan.

Committee Member Kampel suggested that if City trees that are planted in gravel beds are not ready for fall planting, perhaps they could be temporarily planted on City-owned land near the water tower on Sycamore Lane. Kampel stated that this area was at one time considered for a municipal nursery.

Chair Parenteau questioned whether or not the City's Tree Preservation Area could be addressed in the Plan.

Committee Member Arnlund requested that all impacted staff from both the Public Works Department and the Parks Department receive adequate training to identify symptoms of stressed and diseased trees.

Committee Member Arnlund requested that the Plan include measures to educate residents about EAB.

Council Member Hanson requested that the Plan address disposal methods for trees. Committee Member Sanford stated that the City of Plymouth may have similar measures in place, and that staff may want to work with Plymouth staff to evaluate those measures.

Committee Member Arnlund requested that the Plan address the removal of Ash wood, including the possibility of working with various groups, such as "Wood in the Hood" for possible disposal/reuse of wood material.

Chair Parenteau requested that staff consider creating a budget that would accommodate the Plan's action items for 2017.

Staff Liaison Matzke stated that he will take the Arbor Committee's proposed changes to the City staff working group for evaluation and that he will bring a revised draft of the Plan to the May, 2016 Arbor Committee meeting for review.

Tree Inventory Update

Committee Member Arnlund distributed copies of the Maple Grove Tree Inventory – 2015 to the Committee. The report, which is attached, outlines the status of the City-wide tree inventory project through 2015. Arnlund also discussed an article that was featured in the City newsletter discussing the program. A copy of that article is also attached.

Arnlund stated that there are several volunteers already for the 2016 Tree Inventory, and that she hopes to have approximately ten additional volunteers this spring.

Chair Parenteau thanked Committee Member Arnlund for her time and effort in facilitating this program.

MnDNR/Environment and
Natural Resources Trust Fund
Grant Application Update

Committee Member Arnlund stated that the City has received word that it will receive a \$30,000 grant through the MnDNR and the Environment and Natural Resources Trust Fund for the purpose of growing trees for the community. In addition to the grant amount, the City has pledged a cash-in-kind amount of \$7,500.

Committee Member Arnlund listed the following items that will be provided through this grant:

- 450 trees will be grown within the next three years.
- Tree identification books will be purchased through the Arbor Day Foundation.
- Additional tape measurers and reflective vests may be purchased for Tree Inventory Volunteers to use (if the City is unable to secure items through corporate donations).
- Additional iPads will be purchased for use by Tree Inventory volunteers.
- Watering rings for trees will be purchased.
- \$10,000 will be allocated towards public education items, such as informational “tree wraps” for ash trees.
- Tree inspections training programs could be offered.

Committee Member Arnlund stated that grant funds could become available as early as this month. Chair Parenteau thanked Committee Member Arnlund for her work in securing this grant.

New Business

City of Maple Grove
2016 – 2018 Goals

Staff Liaison Matzke informed the Committee that the City Council held a goal-setting session, and established the following goals:

1. Create a proactive Economic Development Program to address Retention, Expansion and Recruitment of Industry in Maple Grove.
2. Embark on the Comprehensive Plan Update Process to create a long-term vision for the buildout of Maple Grove.
3. Prioritize Coordination and Leadership for Information Systems (IS) to support technology and efficiency advances throughout the organization.
4. Prioritize Succession Planning and Staff Development Efforts throughout the Organization.
5. Streamline Administrative and Hiring Processes.

Chair Parenteau stated that the City should consider preservation of natural areas during the 2018 Comprehensive Plan revision process.

Adopt a Street Spring Cleaning The Arbor Committee consented to hold its spring cleaning of Vicksburg Lane, between Bass Lake Road and the Maple Grove/Plymouth border, on Thursday, May 26 at 5:30 pm. The Committee will meet in the parking lot of Basswood Elementary School.

Commercial Stormwater Management Presentation Report Committee Member Arnlund and Staff Liaison Matzke stated that they attended a presentation by Barr Engineering regarding stormwater enhancements to the exterior areas of Maplewood Mall. Committee Member Hogeboom stated that he attended a tour of these facilities when they were under construction.

The Committee agreed that more information about commercial stormwater best management practices would be useful. Committee Member Arnlund agreed to contact the presenter and request that a similar presentation be given to the Arbor Committee this summer.

City Forester Update Staff Liaison Matzke stated that the City Council determined that a consulting City Forester would be preferable at this time to a staff Forester. Matzke stated that City staff reviewed several firms' qualifications, and have decided to recommend YTS Companies, LLC, for the work. YTS Companies, LLC, is located in Rogers, MN and provides forester/arborist consulting work for several cities in the metro area.

Staff Liaison Matzke stated that the people conducting the forester-related work would be certified arborists. Matzke will introduce company representatives to the Arbor Committee once a services contract has been formally approved by the City Council.

Area Reports

In response to an inquiry last month regarding the paving status of Elm Road, Staff Liaison Matzke stated that road is intended to be paved once the adjoining properties develop.

Arbor Committee Meeting Minutes
April 14, 2016

Adjournment

Committee Member Reichow made a motion to adjourn the meeting at 8:40 pm. The motion was seconded by Committee Member Kampel and passed unanimously on voice vote.

Respectfully submitted,

A handwritten signature in blue ink, reading "Joe Hogeboom". The signature is written in a cursive style with a large, looping initial "J".

Joe Hogeboom, Secretary
City of Maple Grove Arbor Committee
April 15, 2016